

Monday 25 May, 2020

ST. MARY MACKILLOP PRIMARY SCHOOL

152 Odessa Avenue Keilor Downs, Vic 3038 www.mmkeilordowns.catholic.edu.au T: 03 9367 6199



Staying Connected... No. 9

Dear Parents/Carers,

I write to remind you that school starts back on site tomorrow, Tuesday 26 May, for all children in Year Prep-2.

The State Government, together with the Catholic Education Commission of Victoria has directed that access to school grounds is limited to:

- **School staff**
- **Students attending on-site learning**
- **Contractors, including cleaners and maintenance workers**
- **Outside-school-hours-care (OHSC) staff, enrolled children and their families**

To this end, we are asking you to drop your children off and if need be, walk them to the gates as illustrated below.

Wait for your children near the gates after school at pick up time and staff will support the children in locating you.

Please note that we have erected a temporary fence for the back carpark. There is some room between the car park and the fence to wait for your child.

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If you can drop your child off safely in the morning in the rear car park, please do so, at the drive pictured above. There is to be no drive thru pick up, as it becomes too congested.

The directions for the front drive thru and drop off pick up arrangements are as conveyed to you last week and reprinted here below.

Week 7 and 8 (Tuesday 26 May to Friday 5 June)

DROP-OFF

8:30 am - 8:50 am: Families who need to get to work and families with multiple children in different year levels

8:50 am - 9:10 am: Years 1 and 2 children

9:10 am - 9:30 am: Prep children

PICK-UP

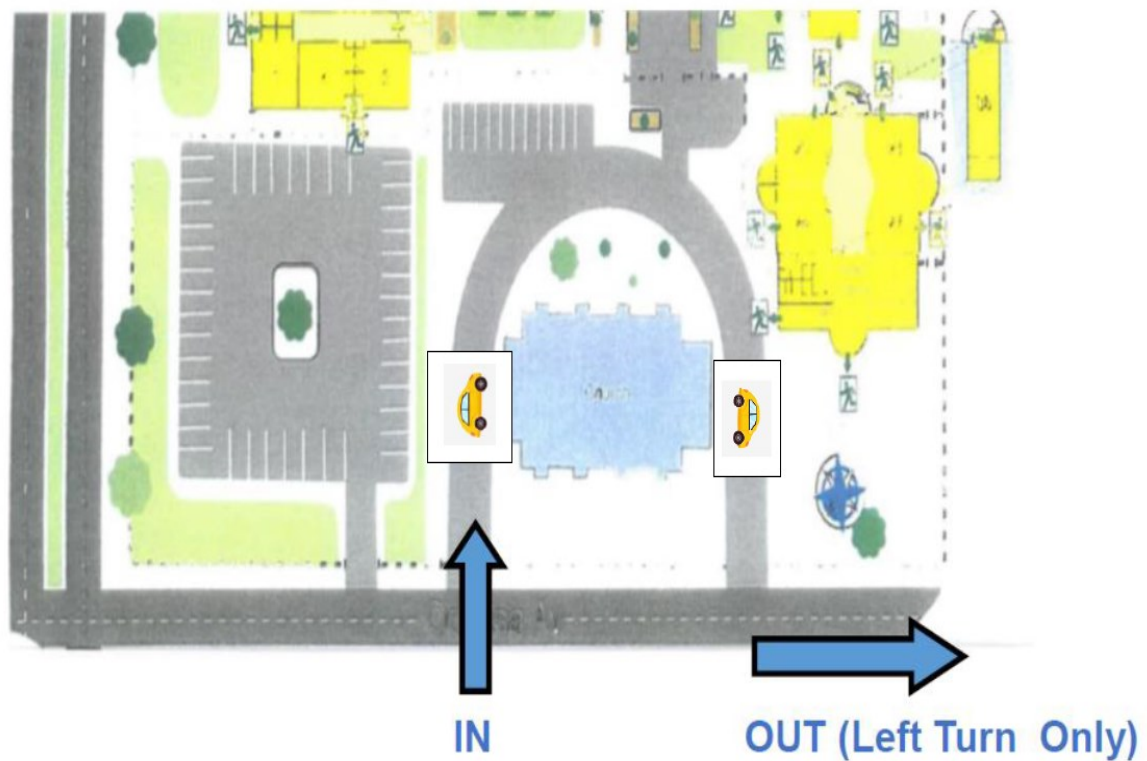
- **Prep to Year 2 children and any other children at school to assemble in the area facing the rear car park. All children to be collected between 2.40pm—3.00pm. Children may be collected from the front gates in the afternoon.**

It is up to you to tell your children where to meet you. Either at the **‘front or back’**. I will ensure there are enough staff on duty to support the children in locating their parents/carers.

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Morning Drop Off-Drive In



After School Pick Up-Walk In

